

Organiser:

Sponsor:



敬師運動委員會  
CROTC

教育局  
Education Bureau

**The 29th Teacher Commendation Scheme  
Nomination Form**

Nomination form can be downloaded at CROTC's website [www.crotc.org.hk](http://www.crotc.org.hk)

\*Please put a "tick" in the appropriate box

Part 1 School Details	
School Name	
* <input type="checkbox"/> SEC <input type="checkbox"/> PRI <input type="checkbox"/> KG / KG-cum-CCC <input type="checkbox"/> SPECIAL	
School Address	
School Number	
Tel. No.	Email Address
Fax. No.	School District

Part 2 Election Method*
<input type="checkbox"/> Elected by students
<input type="checkbox"/> Elected by teachers
<input type="checkbox"/> One elected by teachers and another elected by parents or students
<input type="checkbox"/> Initially nominated by parents or students, then elected by teachers
<input type="checkbox"/> Other recognized methods (Please specify) _____
_____
_____
_____
Number of Voters : _____

Part 3 Nominee's Details			
Each school is allowed to nominate <b>a maximum of two teachers</b> , and each teacher must complete a separate nomination form. (^Mandatory)			
^Chinese Name	^English Name	^Registered / Permitted Teacher Ref. No.	^Teaching Subject(s)
Mobile	^Email Address	^Post	Years of Teaching
^I <input type="checkbox"/> <b>will</b> / <input type="checkbox"/> <b>will not</b> / <input type="checkbox"/> <b>am considering whether I will</b> attend the Teachers' Day and Certificate Presentation Ceremony held at 3:00 p.m. on 10 September 2024 (Tuesday) at the Queen Elizabeth Stadium.			

<p>I am <input type="checkbox"/> <b>willing</b> / <input type="checkbox"/> <b>not willing</b> to take part in the following sharing:</p> <p><input type="checkbox"/> Newspaper Supplement#</p> <p><input type="checkbox"/> Publicity Video#</p> <p><input type="checkbox"/> Press Interview on Teachers' Day Ceremony#</p> <p># Can select more than one item</p>	<p>For those teachers who are willing to participate in the above sharing, please submit your sharing by email in not more than one page (A4 paper) to share your memorable teaching experience with students <b>by 28 June 2024</b> with a recent photograph attached.</p> <p>Please select the following area(s) (not more than two) as the theme(s) of your sharing.</p> <p><input type="checkbox"/> Knowledge &amp; Learning                      <input type="checkbox"/> Potential &amp; Confidence</p> <p><input type="checkbox"/> Mentoring &amp; Caring                              <input type="checkbox"/> Nurture &amp; Growth</p> <p><input type="checkbox"/> Dedication &amp; Support</p>
---	--

Organiser:

Sponsor:



敬師運動委員會  
CROTC

教育局  
Education Bureau

#### Part 4 Nominee's Declaration

- I. I hereby certify that the information contained in this Form is correct and true to the best of my knowledge.
- II. I agree to the rules and regulations as stipulated in this Form and the Nomination Guidelines.
- III. I hereby declare that I have not received any warning letters or reprimand letters issued by the Education Bureau, and have not been convicted of a criminal offence in Hong Kong or elsewhere previously.
- IV. I understand that my nomination will not be considered if the submitted nomination materials do not comply with the requirements as set out in the Nomination Guidelines.
- V. For the purpose of examining my eligibility, assessing my nomination or examining my awardee's status (if applicable), I understand that the Education Bureau will access my latest teacher registration information and any criminal conviction record(s) there may be from other government departments, and agree that such information will be disclosed to related persons, if necessary.

Signature of the Nominee : \_\_\_\_\_

#### Part 5 Principal's Declaration

The words and deeds of the nominees should adhere to the standards of professional conduct of teachers, and there are no records of their professional misconduct and any punishments imposed by the Education Bureau and / or schools.

Signature of \_\_\_\_\_ Name of \_\_\_\_\_  
Principal: \_\_\_\_\_ Principal: \_\_\_\_\_ School Chop: \_\_\_\_\_ Date: \_\_\_\_\_

#### Part 6 Collection and Use of Personal Data

1. The personal data provided in this Form will be used by the Education Bureau, Committee on Respect Our Teachers Campaign or any persons, organisations / agents appointed by the Education Bureau and / or Committee on Respect Our Teachers Campaign for the purpose of assessing nominations for The Teacher Commendation Scheme.
2. The provision of personal data in this Form is voluntary and will facilitate the consideration of the nomination. However, if insufficient information is provided by the Nominee(s) and the Nominator, it may not be able to assess the nomination.
3. Under the Personal Data (Privacy) Ordinance (Cap. 486), Nominees have a right to request access to and correction of the personal data in relation to this nomination. The right of access includes the right to obtain a copy of the personal data provided in this Form, subject to payment of a fee. In case of need, please write to the Committee on Respect Our Teachers Campaign (c/o Hong Kong Teachers' Association, Flats A-B, 7th Floor, National Court, 242 Nathan Road, Kowloon). For enquiries, please call 6707 6665.

#### Remarks

1. The nomination deadline is **28 June 2024 (Friday) at 5:00p.m.**. Late submissions will not be processed.
2. Submission of nomination form by fax will not be processed.
3. For those valid nominations which are submitted by post or online, acknowledgement letters will be sent to the nominated teachers and relevant school heads by post **by mid-July 2024**. Please contact us if the nominees have not received the letter **by 15 July 2024**.
4. The name of the commended teacher will be printed on the certificate. Please fill in the name as indicated on the HKID card.
5. This nomination is only valid with correct School Number and Registered / Permitted Teacher Reference Number. If the information provided is incomplete or contains errors, the nomination may not be processed.
6. Information collected will only be used for the events related to the Teacher Commendation Scheme.
7. In the case of disputes, Committee on Respect Our Teachers Campaign reserves the right of final decision.